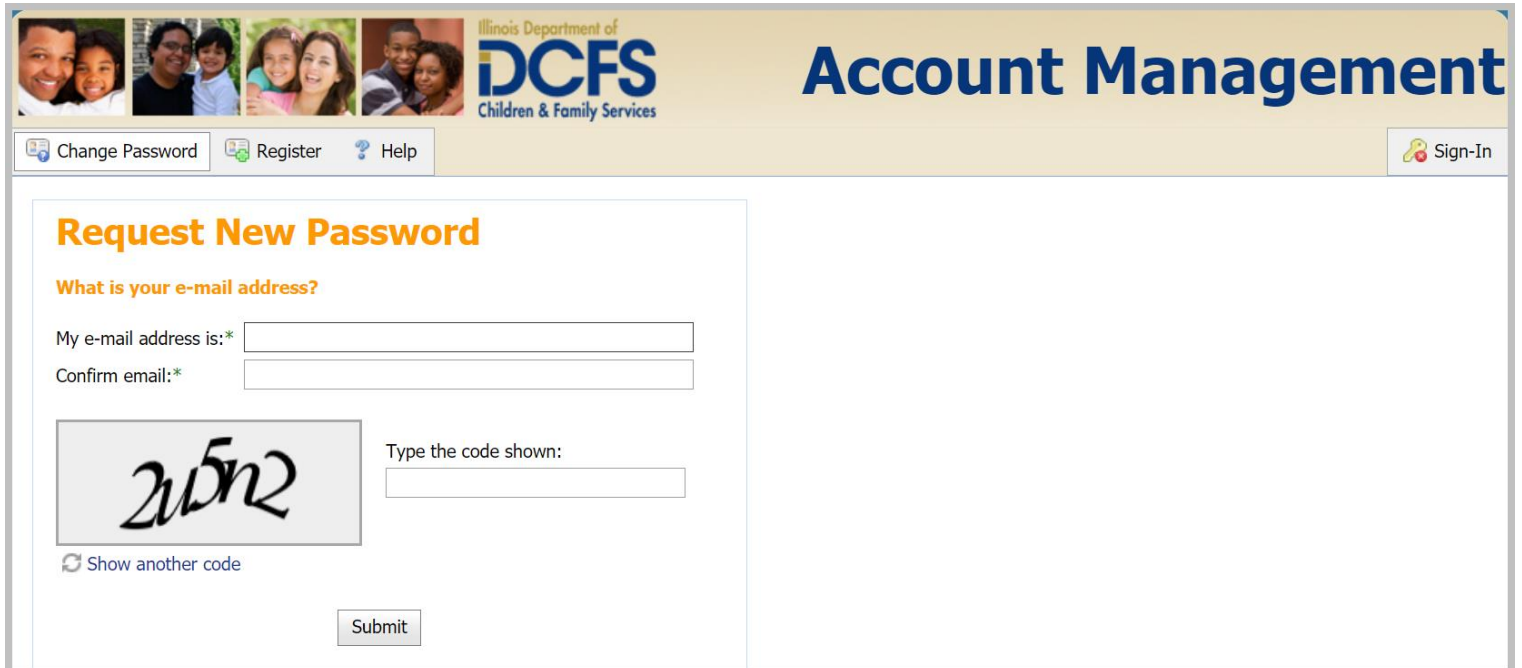# DCFS Account Management Application Password Reset

Background:
The Account Management Application performs the logon security for web facing DCFS Applications.
Users will need to self-register using their email address to start the account creation process.
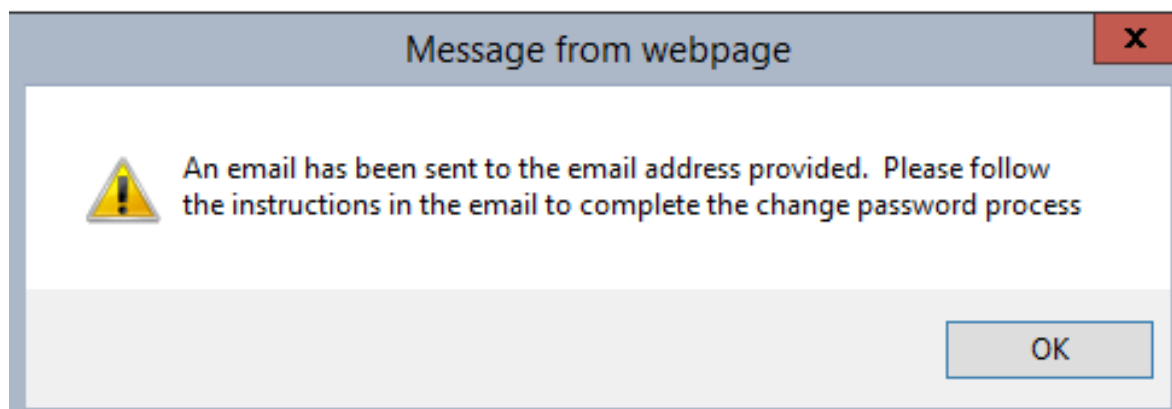You password can be reset via a self-service option at any time.

https://accountmanagement.dcfs.illinois.gov/ChangePasswordRequest.aspx

Enter your account management registered email, confirm email, type the code shown and click Submit.

You will receive a message from the webpage

Open the email and click on the 'Change Password' link.

Subject: DCFS Account Management - Change Password Request

Illinois Department of

DCFS
Children & Family Services

Account
Management

Change Password Request

This is an automated message from Department of Children and Family Services online Account Management System.

This message was initiated by a new account registration or a change password request.

If you wish to change an existing password or set an initial password please click on the following link
Change Password

Notice: This link will expire on 06/01/2021 06:11 PM. Attempting to use an expired link will generate a new Change Password Request email.

If you did not request this change and continue to receive these messages please contact the DCFS OITS Helpdesk.

This message was delivered by an automated system and does not come from a monitored email address. Please do not reply to this email message.

If you require assistance, please contact the DCFS OITS Helpdesk by email at DCFS/OITS Helpdesk or by phone at 1-800-610-2089

*Note the change password and new account registration email notifications are the same; this email can be initiated by the password change or new registration request.

After the 'Change Password' link is selected the Account Management change password page will open, following the password standards; Minimum 8 Characters containing: 1 uppercase letter, 1 lowercase letter, 1 numeric character and 1 non-alphanumerical character.
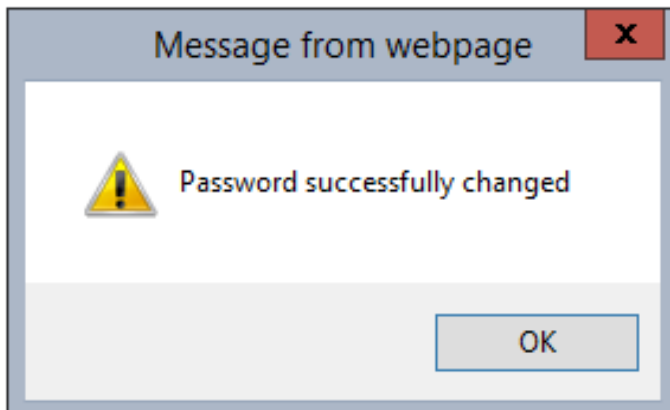

Once you submit a message from the webpage will be displayed indicating password successfully changed.

Once the password has been successfully changed you will be presented with a Sign In screen.

The My Applications grid will display the Applications you have access to.
*Clicking on the application name hyperlink will open the application.

Each application has a URL along with the link from the account management applications page.

*You may access the application either by the unique URL or via the My Applications account management page.